



## **AUDIOVISUAL AND MULTIMEDIA VOLUNTEER**

### **POSITION DESCRIPTION:**

Volunteering for the ShareWord Global is a meaningful and rewarding experience providing a fantastic opportunity to impact lives with the gospel. You will also gain valuable experience networking with fellow media and communication specialists, and a chance to further develop your professional profile and skills.

You will help to create and manage multimedia content – including impactful videos, photos, and digital assets that help “tell the story” and reach lives with the gospel. We are looking for a creative, tech-savvy, hands-on videographer and editor who is strategic, collaborative and organized, and who has excellent skills in project management and networking.

### **RESPONSIBILITIES:**

#### **Videography/Photography**

- Idea generation, storyboarding, and the creation and implementation of digital, video, and animation materials
- Manages set-up, planning, and creative direction for video and image shoots in collaboration with team members.
- Sets up and operates cameras, lights, audio, teleprompter, and other camera-related gear.
- Provides support recording interviews, speakers/speeches, b-roll, and live events.
- Develops visually appealing end products, editing and retouching movies and images.
- Ensures that the project deliverables fulfill all project brief requirements, maintaining best practices and brand specifications, reflecting critical messages, and ensuring that proper file output and formats are produced.
- Works closely with in-house or external editors and motion graphics artists to ensure the final product aligns with the original vision.

### **REQUIREMENTS:**

- Demonstrates experience using camera equipment and recording basic on-set audio.

- Proficient in using graphic design, animation and editing software (ADOBE suite, Da Vinci Resolve, Final Cut, Blender).
- Possesses previous experience coordinating multiple projects and initiatives.
- Capable of working with a variety of video and static material, ranging in quality from a collection of photographs to short video clips, and converting them into content assets tailored to specific platforms and consumers.
- An inspirational visionary who is highly organized, you are a person who is both a thinker and an executor.
- A collaborative team player with excellent consensus-building skills, demonstrating a high degree of motivation and a desire to build and maintain relationships.
- Proven ability to work effectively both independently and as part of a cross-functional team, you flourish in a flexible environment.

### **EXPERIENCE:**

- 2-5 years hands-on experience as a videographer or multimedia content creator in a business or non-profit environment, with a collaborative approach to accomplishing objectives.
- International ministry or experience working with diverse people and cultures is an asset as you will be required to interact with leaders from diverse backgrounds and cultures; adaptability, sensitivity and familiarity working with various cultures is essential.
- A clear profession of faith demonstrated through Christian maturity is essential.
- A college Diploma or completed post-secondary education in either media, visual arts or a relevant field of study is considered an asset.
- Experience in photography is an asset.

### **LOCATION:**

- This is a hybrid role where you will work from home and the Cambridge office (closest major intersection is Maple Grove Road and Fountain Street)

### **NEXT STEPS:**

- If you are interested to volunteer in this capacity, please send an email to [katherine@sharewordglobal.com](mailto:katherine@sharewordglobal.com)
- Prior to commencement of volunteer activities, ShareWord Global requires a CPIC (Canadian Police Information Centre) check be completed and provided to us.

ShareWord Global is an evangelical Christian ministry, dedicated to sharing the Word of God with the world. Volunteers are an extension of our Christian evangelical ministry and must be able to demonstrate a personal commitment to Jesus Christ, and identify with our Statement of Faith and mission, vision, and values.